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| **2019 BLACKTOWN CITY CREATIVE ARTS FUND APPLICATION**  **GUIDELINES & INFORMATION** |

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| **APPLICATIONS OPEN MONDAY 4 FEBRUARY 2019, CLOSE FRIDAY 15 MARCH 2019** |

The **Blacktown City Cultural Plan** Vision is that our arts and culture inspires, extends, connects and is a source of pride, identity and well-being for the diverse cultures and communities of Blacktown now and into the future.

The **Creative Arts Fund** is an annual program that enables this Vision by offering grants to local artists and organisations to develop original artistic expression in all art forms.

**Objectives of the Creative Arts Fund**

* Activate new artistic ideas and initiatives by the community
* Support creative expression and innovation across a broad range of arts and cultural activities for individual artists and groups
* Activate partnerships between organisations, artists and community groups through building an independent cultural sector and economy
* Create social and cultural connections between the communities of Blacktown City.

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| **GRANT CATEGORIES & ELIGIBILITY** |

**CATEGORY A - COMMUNITY ORGANISATIONS AND GROUPS**

This category provides incorporated community organisations and groups with grants of up to a maximum of $3,000 (inclusive of GST) to develop artistic programs or projects.

**Who can apply?**

Open to local incorporated non-political, non-religious organisations and groups who are providing services to Blacktown Local Government Area residents. You must be a non-profit, non-government, community, cultural or arts organisation who has:

* An ABN
* A certificate of currency for public liability insurance of up to $10,000 000
* Written consent from the artist(s) proposed for the project

**YOU CAN NOT APPLY**

If you received a Blacktown City Creative Arts grant last year.

**CATEGORY B - INDIVIDUAL ARTIST OR ARTISTS GROUPS**

This category provides artists with grants of up to a maximum of $2,000 (inclusive of GST) to assist their professional development or to work on an arts project with local community organisations.

**Who can apply?**

Australian resident artists over 18 years of age who are residents of Blacktown Local Government Area.

**YOU CAN NOT APPLY**

If you received a Blacktown City Creative Arts grant last year

If you are an employee of Blacktown City Council or their direct family members, Ward Councillors or members of the Blacktown City Council Arts Advisory Committee.

If you are applying for a 2019 Blacktown City Council creative residency.

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| **GRANT CONDITIONS** |

**GRANT CONDITIONS:**

If you are awarded a grant through the Creative Arts Fund you must:

* Pay artists as per NAVA’s standard schedule of fees.(https://visualarts.net.au) and or Media Entertainment and Arts Alliance’s standard rates for performers and writers (https://www.meaa.org)
* Spend the budget as proposed in the application. Our grant can only be used for artist’s fees, materials, venue hire, project publicity, marketing and launch of the project (if applicable). The grant must not be used for capital items, building improvements and repairs, or for existing salaries.
* Complete the project within the proposed timeframe and provide a report to Council within one (1) month after the completion of the project or by 31 July 2020, whichever occurs first. If you do not comply with this condition you will be required to repay the grant
* Obtain public liability insurance for projects involving the public or public presentation
* Acknowledge Blacktown Arts and Blacktown City Council on all marketing material including; websites, media releases, social media and other promotional items associated with the project
* Make yourself available for Blacktown Arts publicity activities, as required.

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| **SELECTION CRITERIA** |

**SELECTION CRITERIA:**

**CATEGORY A:**

Your application will be assessed against the following criteria:

* Originality of ideas and creativity
* Level and quality of engagement with the community
* Written consent from the artist/s involved in the project
* Artistic merit and experience of the artist/s involved in the project
* Clearly defined project description, aims and outcomes
* Your capacity to deliver the project
* A complete and realistic budget

**CATEGORY B:**

Your application will be assessed against the following criteria:

* Originality of ideas and creativity
* Clearly defined project description, aims and outcomes
* Your capacity to deliver the project
* A complete and realistic budget

Applications will be assessed by a panel comprising a member of Blacktown City Council’s Arts Advisory Committee, and specialist Council staff. Successful applicants will be notified by July 2019.

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| **REQUIREMENTS FOR COMPLETING THE APPLICATION** |

**PLETING THE APPLICATION:**

Applicants must complete the application in full, and submit applications online by Friday 15 March 2019.

Read the Application Guidelines & Information carefully. It is important to have a full understanding of the guidelines before you start completing the online application. Check that you and/or your organisation and project/program are eligible.

**For more information:** contact Monir Rowshan, Coordinator Cultural Planning and Community Engagement, on 9839 6558.